

I/108365/2020



GOVERNMENT OF WEST BENGAL  
DEPARTMENT OF SUNDARBAN AFFAIRS  
MAYUKH, 3<sup>RD</sup> FLOOR, SALT LAKE CITY  
KOLKATA - 700 091

Email : [official.sunderbanaffairs@gmail.com](mailto:official.sunderbanaffairs@gmail.com), Website : [www.sundarbanaffairswb.in](http://www.sundarbanaffairswb.in)  
Tel : +91-33-4601-7474/ 4601-9353/4601-9354

No. 332 /SA-11023(14)/2/2018

Date: 04.12.2020

**NOTICE**

Quotations for AMC of 01 (one) no. of Xerox Machine **Canon 2525** installed in this Department are hereby invited in Sealed envelope from bonafied agencies having experience in repairing the said photocopier & supplying its accessories to Government offices for more than 5 (five) years.

The last date of submission of quotation is 24.12.2020 up to 2.00 p.m. and the quotation(s) will be opened by the Deputy Secretary of this Department on 24.12.2020 at 4.00 p.m. Agencies submitted quotations may present at the time of opening of the quotations if desired.

The payment will be done as per the Government rules only after satisfactory completion of the work/performance of the products / services. The Department reserves the right to accept or reject partial of full quotation without any prior notice.

*sd/-*  
Deputy Secretary  
to the Govt. of West Bengal

No. 332 /1(5)/SA-11023(14)/2/2018

Date: 04.12.2020

Copy forwarded for information and necessary action to the:

1. P.S. to the HMOS(IC) of this Department.
2. Registrar & DDO of this Department.
- ✓ 3. SSP of this Department for uploading in the Departmental website.
4. Notice Board (issue section will paste a copy in the N.B.)
5. Guard File

*sd/-*  
Deputy Secretary  
to the Govt. of West Bengal